Step 1: Log in to Online Services
Go to the following secure webpage:
https://w3.oscs.orst.edu/online/

Oregon Seed Certification Online Services

OSU — Oregon State University — Extension Service

E-Mail Address: [ ]
PIN: [ ]
For OSCS Use: [ ]
Login

Access OSCS Online Services menu here
New user? Get an account here

Log in here if you already have an account

Or click here if you do not have an account

- Obtain Certification Client Information (by Name or Crop Kind)
- Submit Field Application for Certification
- ...spection
- ...ubject to Reinspection
- View, Download, or Print a Copy of Certification Inspection Report

- **Seed Sample Information:**
  - Create Online Seed Sample Certificate
  - Track Your Sample Through Purity Analysis Process
  - Submit Changes for Received Samples or Online Sample Certificates
  - Query and Download Sample, Purity, and Viability Information

- **Seed Test Information:**
  - Obtain Test Number (by Lot Number) for Received Samples
  - Add CC to OSU Seed Laboratory Seed Sample Records
  - Request Additional Tests for Samples Submitted to OSU Seed Laboratory
  - View Purity Test Results
  - View Viability Test Results
  - Access OSU Seed Laboratory Test Reports (eReports) in PDF Format
  - Create a ReportWatcher List for Specific Test Reports or for All Test Reports

- **Seed Lot Information:**
  - Request Approval for Processed Lots
  - Request Approval for Movement of Untagged Certified Seed
  - Print Oregon Certification Tags
  - Order Certification Tags
  - Retrieve Seed Lot Tagging Status
  - Fill Out Advance Tagging Form to FAX or Email

How to download lab reports in PDF format

Oregon Seed Certification Online Services

OSU Oregon State University
Extension Service

Welcome Back
OSU Seed Laboratory

Your Last Login Time: 16:22:00
Your Last Login Date: 2016-01-27

For security, all activities are monitored.

To return to main menu, click
Main Menu
To see our disclaimer, click
Disclaimer
To end your session, click
Log Out

This website has been tested to work correctly with the latest versions of Chrome browser on Windows and Safari browser on Mac OSX. If you're having issues using this website, please switch to one of the above browsers before contacting us. MS Internet Explorer browser is known to have issues on this website.

- **Field Information:**
  - Query and Download Crop Field Information
  - Obtain Information on Certified Varieties in Oregon
  - Obtain Certification Client Information (by Name or Crop Kind)
  - Submit Field Application for Certification
  - Signup Eligible Certified Fields for Crop Inspection
  - Signup for Reinspection of Fields Rejected Subject to Reinspection
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Seed Laboratory Test Results Report (v2.00)

You may enter either a test number or a range of dates for which you wish to retrieve reports. You must use the Calendar icons, next to the date fields, to enter the dates. If you do not have the Test Number, you may find it using a Lot Number or crop kind by clicking on the "Test Number" link. Access to a test report is restricted to the grower, warehouse, customer, or one of the cc'd clients on that test report. Reports older than 30 days are archived and can only be displayed individually and not in a multi-part format. Please note that we no longer provide direct emailing reports from our website. Please save a copy of the report that you wish to send to someone in PDF format and email it as an attachment from your computer.

☐ **Go paperless. Click to get your reports online only.**

Test Number: [   ] **1)**
OR
From Date: [2016-01-13 00:00] 📅 **1)**
To Date: [2016-01-14 00:00] 📅
OR
Today's Reports: ○ **1)**

Certified Reports Only ○
2) All Reports ⦿

3) [Retrieve] [Clear Form]

1) Enter either a specific test number, or a date range (using the calendar icons), or choose Today's Reports.
2) Choose either Certified Reports Only or All Reports.
3) Click Retrieve
4) When the list of reports appears, choose to view each PDF individually (by clicking Display on the right) or multiple reports at once (click the boxes next to the reports you want to see—or Select All—and then click Display Selected).

PLEASE NOTE: For reports older than 30 days, click "Display" in the Action column for each report.

No.	Select All None Display Selected	Test Number	Lot Number	Crop	Date Ordered	Report Date	Purity	Viability	Exam	Action
1	☐ **4)**	228143	J16-15-933-SH-1	Kentucky bluegrass	2015-12-07	2016-01-28	X	X	-	Display
2	☐	228023	J16-15-933-SH	Kentucky bluegrass	2015-12-14	2016-01-28	-	-	X	Display
3	☐	228023	J16-15-933-SH	Kentucky bluegrass	2015-12-03	2016-01-28	X	X	-	Display
4	☐	228971	L145-15-P43	Perennial ryegrass	2015-12-30	2016-01-28	X	X	-	Display

4)

How to use ReportWatcher to receive email notifications

Oregon Seed Certification Online Services

OSU Oregon State University — Extension Service

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Email Address: seedlab@oregonstate.edu **1)**

Type of Report Watch:
- ✓ Specify
- Specific Tests
- All Tests for One Year
- Delete All Requests

2)

Email Address: seedlab@oregonstate.edu

Type of Report Watch: Specific Tests

Test Number(s)

Email Alert Type:
- ✓ Specify
- Purity eReport Only
- Viability eReport Only
- Exam eReport Only
- Purity & Viability eReport
- Purity & Exam eReport
- Viability & Exam eReport
- All eReports

Test No.: _____ **3)**

1) **Enter your email address and press the tab key on your keyboard.**
2) **Use the drop-down to choose the type of ReportWatcher that you want to set.**
3) **For specific tests, enter the test number. If you have multiple test numbers, click the Add Test Number button for additional lines.**
4) **Click continue.**
5) **If you have notification requests for specific tests already set and want to request notifications for all reports for one year (or vice versa), you need to delete all requests first, and then go through the above process to set new requests.**

Test Number(s)

Email Alert Type: Specify   Test No.: 123123

[Add Test Number] [Remove Test Number]

[Continue] **4)**

How to download the iPhone/iPad app

On your iPhone or iPad, open the web browser, and log in to the Online Services webpage at: https://w3.oscs.orst.edu/online/

1) Scroll down to the bottom of the page, and click the "Install Certification iPhone and iPad Apps" link.
2) Read through the instructions, then click the link at the bottom: "Download eReports…"
3) Click "Install"

Screenshot 1 (2:53 PM, 81%)

Inspection Report

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  - Print Oregon Certification Tags
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  - Retrieve Seed Lot Tagging Status
  - Fill Out Advance Tagging Form to FAX or Email
  - Create Bulk Shipping or Transfer Certificate for Certified Seed
  - Finalize Pre-sampled or Pending Bulk Shipping Certificates
- **Corn Certification:**
  - Submit Field Application for Corn Certification
  - View and Download Corn Inspection Results
  - Create or Retrieve Bulk Shipping Transfer for Corn Seed
- **Potato Certification:**
  - Create Seed Potato Certificate of Final Certification
  - View, Download, or Print a Copy of Seed Potato Inspection Report
- **Miscellaneous:**
  - Change Your Login Email Address
  - Register a New Grower
  - Register a New Certified Species
  - Change or Correct Your Personal Profile
  - Install Certification iPhone and iPad Apps

Service Online   Oregon Seed Certification Service   About Us   Contact Us

1)

Screenshot 2 (Verizon 3:07 PM, 79%)

Apple AppStore, we are bound by our license agreement with Apple to renew our code signing certificate annually; therefore, every year our certificate will expire, and we will have to obtain a new certificate. You agree to visit this web page at least once a year, when instructed by the app(s), to obtain a new version of the app(s) signed with our renewed certificate. Please be aware that this is a requirement set forth by Apple, and we have to abide by it. No exceptions!

Hardware and Software requirements:
A. Hardware: iPhone 4s and above, iPad 2 and above, iPad mini 1 and above, an iPad Pro.
B. Software: minimum version iOS 8.4.

Installation Instructions:
A. Access this web page from Safari on your device using your OSCS Online Services login/PIN.
B. Click on the link for the app that you intend to install on your device.
C. You will be asked if you wish to allow w3.oscs.orst.edu to install the app on your device, Tap Install.
D. The first time that you run the app, you may be asked to trust the vendor (Oregon State University) for the app. Follow the instructions given on the alert panel to mark Oregon State University as a trusted vender in the Settings app. For iOS version 9, you may need go to Settings->General->Profiles and choose Oregon State University and tap Trust
E. Version 1.10 and above of the eReports app incorporates Push Notifications. When the app is started, you will be asked to allow the app send you push notifications. If you decline Push Notifications at the start-up, You can always turn on this feature later in Settings->Notifications->eReports.

Known Issues and Bugs
A. Depending on the quality of your connection and the device's responsiveness to establish network connection, you may get an error message about network problems. You should try after a few seconds to see if the network connection can be established. In most cases, the network problem is a temporary issue depending on your location and the signal strength in your location.

Please feel free to email your comments or bug reports to bug-us@oscs.orst.edu, however, we cannot guarantee that we will get back to you, fix bugs, or consider suggestions in a timely manner. We are making these app(s) available for free hoping that they will help you conduct your Certification business more efficiently, but at this time, we cannot dedicate more resources to this project and make it a supported service.

1. Download eReports to View Seed Laboratory Test Reports and Seed Certification Inspection Reports

Seed Certification Service Online   Oregon Seed Certification Service   About Us   Contact Us

2)

Screenshot 3 (Verizon 2:54 PM, 80%)

Apple AppStore, we are bound by our license agreement with Apple to renew our code signing certificate annually; therefore, every year our certificate will expire, and we will have to obtain a new certificate. You agree to visit this web page at least once a year, when instructed by the app(s), to obtain a new version of the app(s) signed with our renewed certificate. Please be aware that this is a requirement set forth by Apple, and we have to abide by it. No exceptions!

Hardware and Software requirements:
A. Hardware: iPhone 4s and above, iPad 2 and above, iPad mini 1 and above, an iPad Pro.
B. Software: minimum version iOS 8.4.

Installation Instructions:
A. Access this web page from Safari on your device using your OSCS Online Services login/PIN.
B. Click on the link for the app that you intend to install on your device.
C. You will be asked if you wish to allow w3.oscs.orst.edu to install the app on your device, Tap Install.
D. The first time that you run the app, you may be asked to trust the vendor (Oregon State University) for the app.

w3.oscs.orst.edu would like to install "eReports"

Cancel   Install

turn on this feature later in Settings->Notifications->eReports.

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Home screen screenshot

News   iCloud Drive   eReports (7)

eReports app icon showing the number of un-viewed reports.

Mail (41)   Phone (1)   Music   Camera