

DOWNLOADING PDF REPORTS

Note: If at any point in the process buttons do not populate after selecting from a drop down menu, try hitting the “Tab” key on your keyboard.

Report of Analysis can be viewed and/or downloaded directly from Online Services. These reports can be found using the lab-assigned test number for your sample or by searching using a desired date range. This allows you to view reports in real-time as they are reported.

Access your Online Services account at: <https://w3.oscs.orst.edu/online/>

Pins are case sensitive. Make sure to click the CAPTCHA check box that says “I am not a robot”

OSU Oregon State University Extension Service

Please follow the links on the bottom of this page to Seed Certification and Seed Laboratory Websites for the latest updates on COVID-19.

A. Field Information:

1. Query and Download Crop Field Information
2. Obtain Information on Certified Varieties in Oregon
3. Obtain Certification Client Information (by Name or Crop Kind)
4. View Small Grains Preliminary or Passed Inspection Growers List
5. Create Field Applications for Certification
6. Obtain Approval or Finalize Approved Small Grains Field Application^{New}
7. Reprint Field Application or Outline and Print Field Boundaries of Your Certification Fields
8. Transfer Fields to Another Grower or Accept Fields from Another Grower
9. Sign up Eligible Certified Fields for Crop Inspection
10. Sign up for Re-inspection of Fields Rejected Subject to Re-inspection
11. View, Download, or Print a Copy of Certification Reports
12. Request Field Extension for Your Contracted Fields

Scroll to Section “C. Seed Test Information” then select option “6. Access Seed Lab Test Reports in PDF Format”

C. Seed Test Information:

1. Obtain Test Numbers (by Lot Numbers) for Received Samples
2. Add CC to Seed Lab Seed Sample Records
3. Request Additional Tests for Submitted Samples
4. View Purity Test Results
5. View Viability Test Results
6. Access Seed Lab Test Reports in PDF Format
7. Create 'ReportWatcher' List for Test Reports

From the drop down menu, choose **“Select by Date or Test No. (All Reports)”** as shown below

Paperless Seed Lab Reports.

Type of Selection: Specify...
Specify...
Select by Date OR Test No. (All Reports)
Select by Variety (Certified Reports Only)

Either enter a test number, use the calendar icons to select a date range, or select **“Today’s Reports”** – you do not need to use more than one field. Click **“Retrieve”** to display a list of all relevant test reports, as shown in the example below.

Paperless Seed Lab Reports.

Type of Selection: Select by Date OR Test No. (All Reports) ▼

Test Number:

OR

From Date:

To Date:

OR

Today's Reports:

PLEASE NOTE: For reports older than 30 days, click "Display" in the Action column for each report.

| Row No. | Select All None Display Selected | Test Number | Lot Number | Crop | Date Ordered | Date Reported | Purity | Viability | Exam | Action |
|---------|-------------------------------------|-------------|------------|-----------------|--------------|---------------|--------|-----------|------|---------|
| 1 | <input type="checkbox"/> | 258254 | 77777 | Annual ryegrass | 2021-05-18 | 2021-05-18 | - | - | x | Display |

An ‘X’ will display in the Purity, Viability, or Exam columns to indicate which tests are on each report. Click the **“Display”** button in the **“Action”** column on the far right side of the table to open a PDF version of the desired test report, which can then be printed or saved from your browser.