GO PAPERLESS

Note: If at any point in the process buttons do not populate after selecting from a drop down menu, try hitting the "Tab" key on your keyboard.

If you would like to stop receiving paper copies of invoices or reports, you can sign up to go paperless in Online Services. PDF versions of invoices and reports can still be accessed online; see the "Access Invoices Online" and "Downloading PDF Reports" guides for more information.

Access your Online Services account at: https://w3.oscs.orst.edu/online/
Pins are case sensitive. Make sure to click the CAPTCHA check box that says "I am not a robot"



To Go Paperless for invoices:

Scroll to section "F. Miscellaneous" and select option "1. View Seed Certification and Seed Lab Invoices"

F. Miscellaneous: 1. View Seed Certification and Seed Lab Invoices 2. Pay for Items in Your Payment Cart(s) with Credit Card 3. Register a New Grower 4. Register a New Certified Species 5. Change Your Login Email Address 6. Change or Correct Your Personal Profile 7. Upload Certification Document Requested by OSCS

Click the box next to "Go paperless" at the top of the page. You will no longer receive paper copies of invoices in the mail.

You may use this program to view your Seed Certification or Seed Lab invoices by year. Click here for instructions on how to pay for your invoices with a credit card. You may also sign up for paperless invoices and download a copy of your invoice in PDF format.

Go paperless. Click to get your Certification and Lab invoices online only.

Note: Payments can now be made online through Online Services! See the "Paying Your Bill Online" Guide for instructions, or click the link at the top of the Invoices webpage (indicated by the orange arrow in the above image).

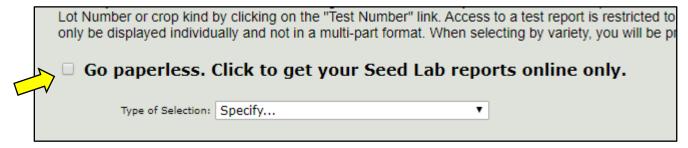
To Go Paperless for reports:

Scroll to section "C. Seed Test Information" and selection option "6. Access Seed Lab Test Reports in PDF Format"

C. Seed Test Information:

- 1. Obtain Test Numbers (by Lot Numbers) for Received Samples
- 2. Add CC to Seed Lab Seed Sample Records
- 3. Request Additional Tests for Submitted Samples
- 4. View Purity Test Results
- 5. View Viability Test Results
- 6. Access Seed Lab Test Reports in PDF Format
- 7. Create 'ReportWatcher' List for Test Reports

Click the box next to "Go paperless." You will no longer receive paper copies of test reports in the mail.



Note: If you would like to receive email notifications regarding test reports, you can sign up for ReportWatcher for select tests. See the "Sign Up for Email Notifications" guide for more instructions.